



Application Form

1. **Name of the Event** :
2. **Company Name** :
3. **Space Requested in sqm (for fair only)** :
(In multiples of three,min 12 sqm)
4. **Corner / Non corner** :
5. **Address** :
4. **Tel (max 2 nos)** :
5. **Fax (max 1 no.)** :
6. **E-mail** :
7. **Website** :
8. **Product range offered**
9. **Brand name** :
10. **Contact Executive(s)** :
11. **Logo (Please send logo by mail)** :



Sports Goods Export Promotion Council

1E/6 Swami Ram Tirth Nagar, New Delhi, 110055

Tel : 011 47761100 Fax : 011 23632147

mail@sgepc.in www.toysindia.in

www.sportsgoodsindia.org

Terms & Conditions for Participation in _____

1. The charges of participation, informed by the Council before the event are only estimated. The actual cost of participation is finalized only after the completion of the event and payment of all related bills. Any difference thus, in the charges of participation and expenditure incurred would be recovered / refunded by the Council after the event is over and all the related bills are received and paid.
2. Request for participation does not confirm the participation of the member in the event. The Council reserves the right to reject any application or alter the space requested by the applicant.
3. Request for participation received after the due date is liable to be rejected.
4. Request for participation without the filled application form and/or the initial deposit and/or the signed Terms & Conditions is liable to be rejected.
5. Withdrawal of participation is permitted only within the grace period of 7 days after the due date of application.
6. In case of withdrawal of participation after the grace period or non-participation in the event, the following conditions would be applicable :
 - a. Initial Deposit will be forfeited by the Council
 - b. Balance actual stand charges would be payable by the applicant
 - c. Any other charges related to the event would be payable by the applicant.
 - d. The applicant would not be considered for participation in any event of the Council for the next two years.
7. Visa recommendation letter will be issued by the council based on the names received from participants by due date. It will be the responsibility of the participating company to ensure that the names recommended by them are genuine persons required for manning the stand at respective exhibition / BSM. The necessary verification will be done by the council with respect to actual presence of such persons at the fair. In case of any complaint / reported misuse of this facility, suitable action shall be taken by the council including denial of the future recommendation letters.
8. Though every effort will be made by the Council to get invitation/visa recommendation letters from the authorities concerned, for facilitating issue of visas to the members participating in the fairs/BSMs, any member who is not able to participate in a fair/BSM on account of non-issuance of visa will have to pay the entire participation fee to the Council. Hence it is the responsibility of the member concerned to apply for the visa well in advance, considering the stringent visa regulations imposed by the foreign countries.

9. Completed MDA application form should be received by the Council at least 14 days (excluding the date of travel and the date of receipt of MDA application form by the Council) before the travel date for the event. In case of non-receipt or late receipt of MDA application form, the applicant would not be considered for MDA grant (wherever applicable).
10. As per the direction of the Government and approved by the Committee of Administration of the Council, every participant in any of the event has to submit an undertaking in the prescribed format. The applicant is required to submit the undertaking on the letter head of their firm and send it to the Council 14 days before the event. In case of non-receipt of undertaking, no benefits / facilities would be provided by the Council for the event.
11. We undertake that during our participation in _____, we would not indulge in any of the activities listed below:
 1. Undercutting of prices competing with other Indian participants.
 2. Soliciting buyers moving at the Indian stand, during the fair
 3. Any other activity detrimental to the interest of Industry as a whole.

If I/my representatives are found to be indulged in any of the activities listed above, we would be liable for the penal action by the Council/Govt.

I hereby agree to abide by the above stated Terms & Conditions.

Place & date _____

(Signature of the applicant with company stamp)