

## **AUTHORIZATION LETTER**

Name of the firm : \_\_\_\_\_

Address of the firm : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To,

Dated: \_\_\_\_\_

The Executive Director,  
The Sports Goods Export Promotion Council,  
1E/6, Swami Ram Tirth Nagar,  
**New Delhi-110055**

Dear Sir,

In pursuance of Para 5(i), (ii),(iii), (iv), & (v) of the membership Rules of the Council, we hereby authorize Mr./ Ms. \_\_\_\_\_ to represent us and take part in the deliberations of General Meeting including Annual General Meetings of The Sports Goods Export Promotion Council, to be held from time to time.

This Authorization shall continue to be in force until revoked or withdrawn by us in writing. His/Her specimen signatures are attested below.

The official email address and mobile number of the authorized representative is also mentioned below.

**Email address :** \_\_\_\_\_

**Mobile number:** \_\_\_\_\_

\_\_\_\_\_  
Specimen signature of the Authorized Representative

Yours faithfully,

**Attested by:**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

\_\_\_\_\_  
Signature with Company Stamp

**(Seal and Signature of the firm for Pvt. Ltd/ Ltd. Company)**

**RESOLUTION**

CERTIFIED COPY OF AN EXTRACT FROM THE MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS OF \_\_\_\_\_

CONVENED AT WHICH A PROPER QUORUM WAS PRESENT AT \_\_\_\_ ON \_\_\_\_\_

THAT MR/MRS. \_\_\_\_\_ BE AUTHORISED TO REPRESENT US AND  
TAKE PART IN THE DELIBERATION OF GENERAL MEETING INCLUDING ANNUAL  
GENERAL MEETING OF SPORTS GOODS EXPORT PROMOTION COUNCIL TO BE  
HELD FROM TIME TO TIME.

THAT MR/MRS \_\_\_\_\_ BE AUTHORISED TO CONTEST THE COA  
ELECTION OF SPORTS GOODS EXPORT PROMOTION COUNCIL.

CERTIFIED TO BE TRUE COPY

FOR \_\_\_\_\_

( DIRECTOR )